


New York City & Long Island

# Custom intake form for energy efficiency programs

A woman wearing a yellow hard hat and a blue button-down shirt is smiling and holding a large set of blueprints. She is standing in front of a modern building with a curved glass facade. The background is slightly blurred, focusing attention on the woman and the blueprints.

National Grid provides technical assistance and incentives to new and existing commercial facilities to help you improve your bottom line.

- Upgraded efficiency in the design of new construction projects
- Envelope measures in existing buildings
- Controls and operating systems in existing buildings
- Efficiency improvements of existing heating processes
- Support for efficiency in expansions of existing commercial facilities

## Follow these steps to participate

Save money, improve the efficiency of your commercial building and help ensure a cleaner environment with energy efficiency programs from National Grid.

The information on this form is required for National Grid to begin the review process for your project and determine the amount of your incentive. Please list each energy measure included in your project that will contribute to therm savings. Installed costs are required for each measure in order to conduct a benefit/cost analysis which determines measure eligibility and the cost effectiveness of the measure in order to receive funding under the program. This information is necessary to begin our review of your project as quickly as possible. If you have any questions, call your National Grid energy consultant or the Gas Efficiency Program administrator at 1-800-843-3636.

### Custom Projects

For gas-saving measures not covered by prescriptive incentives, we offer custom incentives. Pre-approved projects are eligible for a one-time incentive based on estimated first-year savings up to 50% of project costs to a maximum of \$250,000.

Targeted end-uses addressed in this program for customers on a firm gas rate include: Process applications, pipe insulation and envelope improvements, steam traps, steam boilers, heat exchangers, heat recovery, boiler control systems and boiler upgrades, custom heating and water heating applications, other natural gas uses and applications

Energy savings will be achieved through upgrades of existing commercial end-uses or through the specification of high-efficiency equipment for new commercial expansion or upgrade projects.

### Technical Analysis

National Grid offers financial assistance for engineering studies. Customers can take advantage of a technical analysis, which evaluates the savings associated with specialized applications. These technologies may include, central plant system redesign and other complex efficiency measures. A financial incentive of up to \$10,000 is available to cover 50% of the cost of a pre-approved engineering study.

Energy audits on multifamily buildings are not eligible for incentives under the technical analysis or custom project offering.



## Project Information

NUMBER OF STORIES \_\_\_\_\_ NUMBER OF APT, UNITS OR OCCUPANTS \_\_\_\_\_

HOURS OF OPERATION \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ CELL NUMBER \_\_\_\_\_

DO YOU USE OIL OR ANY OTHER FUEL TYPE? \_\_\_\_\_ PLEASE EXPLAIN \_\_\_\_\_

EQUIPMENT SIZE \_\_\_\_\_ YEAR OF CONSTRUCTION \_\_\_\_\_

CONSTRUCTION BEING MODELED: ☐ Renovation ☐ Addition ☐ New Construction

PROPOSED MEASURES – (potentially interested in installing within your facility):

### CONTROLS

- ☐ Boiler combustion controls
- ☐ Boiler reset controls
- ☐ Energy Management System (EMS) install
- ☐ Energy Management System (EMS) optimization
- ☐ Programmable thermostats
- ☐ Other \_\_\_\_\_

### INSULATION

- ☐ Condensate tank insulation
- ☐ Duct insulation
- ☐ Duct sealing
- ☐ Floor insulation
- ☐ Pipe insulation
- ☐ Roof/attic insulation
- ☐ Tank insulation
- ☐ Wall insulation
- ☐ Other \_\_\_\_\_

### COOLING

- ☐ Desiccant dehumidification
- ☐ Double effect gas-fired absorption
- ☐ Single effect gas-fired absorption
- ☐ Engine driven chiller
- ☐ Gas fired heat pump
- ☐ Micro channel heat exchangers (new units only)
- ☐ Small absorption units < 15 tons
- ☐ Other \_\_\_\_\_

### PROCESS

- ☐ Infrared ovens
- ☐ Performance optimization
- ☐ Process heat recovery
- ☐ Replace thermo oxidizers
- ☐ Waste water heat recovery
- ☐ Other \_\_\_\_\_

### DOMESTIC HOT WATER

- ☐ Circulation pump time clocks
- ☐ Refrigeration waste heat recovery
- ☐ Other \_\_\_\_\_

### VENTILATION

- ☐ Dedicated outdoor air systems (DOAS)
- ☐ High-efficiency diffuser
- ☐ Ventilation heat recovery
- ☐ Other \_\_\_\_\_

### OTHER

- ☐ Pizza oven timer
- ☐ Destratification fans
- ☐ Other \_\_\_\_\_

### HEATING

- ☐ Boiler blow down heat exchanger (steam)
- ☐ Boiler tune-up
- ☐ Condensing boiler
- ☐ Furnace
- ☐ Hydronic boiler
- ☐ Steam boiler
- ☐ New steam traps
- ☐ Stack heat exchanger
- ☐ Other \_\_\_\_\_

## Customer Information – If the incentive is being paid to the Contractor, the Contractor must complete a W-9 form and send it with the Incentive application.

GAS ACCOUNT #      -

(as it appears on the gas bill for this location)

CUSTOMER TAX ID# \_\_\_\_\_

COMPANY TYPE: ☐ Incorporated ☐ Not Incorporated ☐ Exempt

FACILITY NAME \_\_\_\_\_ INSTALL ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_

E-MAIL \_\_\_\_\_ NATIONAL GRID REP \_\_\_\_\_

Primary use of this facility: (please check applicable)

FACILITY SQ. FT. \_\_\_\_\_

- |   |   |  |   |                                      |
|---|---|--|---|--------------------------------------|
| <input type="checkbox"/> Big Box Retail     | <input type="checkbox"/> Grocery        | <input type="checkbox"/> Secondary School  | <input type="checkbox"/> Full Service Restaurant  | <input type="checkbox"/> Warehouse   |
| <input type="checkbox"/> Multi Story Retail | <input type="checkbox"/> Fast Food      | <input type="checkbox"/> Community College | <input type="checkbox"/> Light Industrial         | <input type="checkbox"/> Religious   |
| <input type="checkbox"/> Small Retail       | <input type="checkbox"/> Hotel          | <input type="checkbox"/> University        | <input type="checkbox"/> Heavy Industrial         | <input type="checkbox"/> Assembly    |
| <input type="checkbox"/> Large Office       | <input type="checkbox"/> Motel          | <input type="checkbox"/> Dormitory         | <input type="checkbox"/> Industrial Refrigeration | <input type="checkbox"/> Auto repair |
| <input type="checkbox"/> Small Office       | <input type="checkbox"/> Primary School | <input type="checkbox"/> Hospital          | <input type="checkbox"/> Other _____              |                                      |

PLEASE CHECK ONE: ☐ I'm an existing natural gas heat customer. ☐ I'm converting from oil/propane to a natural gas heating system.

HOW DID YOU HEAR ABOUT THIS PROGRAM?

- |   |   |   |                                     |  |
|---|---|---|-------------------------------------|--|
| <input type="checkbox"/> Heating Contractor | <input type="checkbox"/> Energy Auditor | <input type="checkbox"/> Equipment Supplier | <input type="checkbox"/> Trade Show | <input type="checkbox"/> Sales Rep/Account Executive |
| <input type="checkbox"/> Print Advertising  | <input type="checkbox"/> Internet       | <input type="checkbox"/> Radio/TV           | <input type="checkbox"/> Other      |  |

**Payee Information-** Additional processing time may be needed if payee name is different than the account holder name.

PAYEE NAME \_\_\_\_\_ E-MAIL \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_

**PROPOSED EQUIPMENT**

Measure Description	Proposed Equipment/Conditions Installed	Installed Cost (Material/Labor)
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**OTHER MEASURES**

Please describe any other measures you wish to have modeled that were not listed on the previous tables.  
Provide information for both the existing and proposed cases.

Total Costs

**Acceptance of Terms****\*Work Completion and Rebate Validation**

I acknowledge that all work is subject to on-site work verification and inspection as may be required by state and local law and by National Grid. I am aware of the Terms & Conditions stated on the reverse side of this application and am attaching copies of itemized proofs of purchase and invoices for the installation performed. Customers cannot receive an incentive from National Grid and from NYSEDA for the same equipment. I hereby authorize the Company to release my energy use information to Energy Efficiency Program Sponsors and System Benefit Charge (SBC) program administrators and/or its designee, and I understand that such information will be kept confidential and used only for the purposes of program evaluation and determining eligibility and energy savings.

CUSTOMER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NAME (print) \_\_\_\_\_

Please mail this completed application and all supporting paperwork to:

**National Grid Efficiency**  
**1341 Elmwood Avenue**  
**Cranston, RI 02910**

## Terms and Conditions

1. **Incentives** - Subject to these Terms and Conditions, this program is offered by KeySpan Gas(NYC/LI) d/b/a National Grid ("the Company" or "National Grid"). The Company, through its contractual vendor, Energy Federation Incorporated (the "Vendor"), will pay incentives to eligible customers in the Company's Service Territory, for the purchase and installation of the equipment/ products described in this literature and within this application.
2. **Customer Eligibility** - Company customers living in New York City and Long Island are eligible for High-Efficiency Incentives listed within this application if they are gas customers on qualifying commercial rate codes and they are directly responsible for the payment of the Company's energy bills for the facility in which they do business. Gas customers must be on a firm gas rate to qualify for incentives. EEl installations must be completed between **1/1/2013 to 12/30/2013**. Applications must be postmarked by **12/31/2013**. Check [www.nationalgridus.com/energyefficiencyservices](http://www.nationalgridus.com/energyefficiencyservices) frequently for program updates or installation extensions.
3. **Energy Efficiency Improvements (EEIs)** - (a) The Company will only pay incentives for the specific EEIs approved through this application. The Company does not endorse the products listed nor makes any representations, warranties or guarantees as to, and assumes no responsibility for, the products. There will be no incentive payments for substitute EEIs unless the substitute is approved by the Company in writing and in advance of installation. (b) All EEl installations must be installed in conformance with state and local code requirements and by properly licensed contractors.
4. **Post-Installation Work Verification** - The Company reserves the right to not pay any incentive until it has performed a verification of the specified installation. If the Company and/or Vendor determines that the EEIs were not installed in a manner that is consistent with Program guidelines and applicable state and local code requirements, the Company and/or Vendor may require that the installation be modified before making any incentive payments. The cost of such modifications is the responsibility of the Customer.
5. **Installation Requirements** - All installations must be completed in conformance with local code requirements and by qualified contractors. Customers may not receive multiple incentives for the same EEM from other SBC-Funded New York State utilities or the New York State Energy Research and Development Authority ("NYSERDA"). Used equipment is not eligible unless approved by a National Grid Technical Representative.
6. **Proof-of-Cost of Installation** - The Customer must submit copies of all itemized invoices documenting the installation (including all materials, labor and equipment invoices), which reflect the actual cost of purchasing and installing the equipment. In addition, the Company may request any other reasonable documentation or verification of the date of installation or the cost to the Customer of purchasing and installing the equipment. The documentation shall be provided with the submission of this application.
7. **Indemnification** - Customer shall defend, indemnify and hold harmless the Company and its officers, directors, employees, agents, servants and assigns from and against any and all losses, claims, demands and/or liability for damage to property, injury or death of any person, or any other liability incurred by the Company, including all expenses, legal or otherwise, arising out of or related to the equipment or installation, except to the extent attributable to the negligence of Company. In no event shall Company's liability to Customer exceed the incentive amounts.
8. **Payment** - The Company, through the Vendor, expects to make incentive payments to eligible customers within 45 days of a satisfactory work verification. The customer must refund any incentive made to the extent the contractor or equipment does not satisfy program requirements.
9. **Installation Service Cost** - The Company will recognize material and installation costs only to the extent that they are reasonable and actually incurred by the Customer and fall within the guidelines of the Program.
10. **No Warranties** - The Company and the Vendor do not endorse, guarantee or warrant any particular contractor, manufacturer or product installation. The Company and the Vendor do not make any representation of any kind regarding the results to be achieved by the equipment or the adequacy or safety of such equipment.
11. **Limited Scope Review** - The review of the equipment installation by the Company, Vendor, and inspector is limited solely to determine whether incentives are payable. It does not include any kind of safety or code review, and should not be relied upon as one.
12. **Changes in the Energy Savings Program** - The Program and these Terms & Conditions may be changed by the Company at any time without notice.
13. **Payments Assignable to a Third Party** - (a) The Customer may request that the Company's Energy Efficiency Program incentive be paid directly to a third party by so indicating in this application. Notification of third-party payment will be sent to customer upon submission of application. (b) If no payment choice is made, the Company will send the payment to the Customer directly at the address indicated in this Application.
14. **No Tax Liability to the Company** - The Company is not responsible for any tax liability which may be imposed as a result of receipt of the incentive by the Customer.
15. **Contractor Insurance** - The Company is not responsible for any damage that may be caused as a result of an installation of any equipment. It is the responsibility of the customer to select qualified Contractors who carry adequate insurance coverage.

National Grid is one of the largest investor-owned energy companies in the world. In the US, we serve nearly 5 million electric and 3.4 million gas customers in Massachusetts, New Hampshire, New York and Rhode Island. Save energy and money with our award-winning efficiency programs. Visit [www.nationalgridus.com/energyefficiencyservices](http://www.nationalgridus.com/energyefficiencyservices).